



INSTITUTE OF KASHMIR STUDIES
UNIVERSITY OF KASHMIR
NAAC Accredited Grade "A+"

DIRECTOR

Minutes of the Departmental Committee Meeting

A meeting of the Departmental Committee of Institute of Kashmir Studies, University of Kashmir was held on 26-11-2021 at 11 AM. The meeting was chaired by Prof. Pirzada M. Amin, Director, IKS. The meeting was attended by the following faculty members; Dr. M. Ibrahim Wani, Dr. Humaira Showkat, and Dr. Farrukh Faheem

The agenda of the meeting was to discuss issues concerns related to fieldwork, research, purchase, etc. The meeting resolved as under:

1. Pendency of Books

It was resolved that Ms. Rabia, JPA, IKS Library needs to be served with an explanation for the delay of more than 1 and half month in purchase of books for IKS Library. She will ensure that the purchase of books is completed by 31 Dec, 2021.

2. Communication over WhatsApp/Online Mediums

Regarding communication to faculty over online mediums like Whatsapp, all faculty members are directed to respond to the directives/notices/information requests over WhatsApp, followed by the file through office.

3. DIQA Information

Dr. Farrukh Faheem, Incharge DIQA is directed to put up the desired information related to display boards/library boards/other boards, etc., on Monday, Nov 29, 2021 at 10:30 AM before the Committee for finalisation.

4. Fieldwork

The Class work for 2nd and 1st Semester has started in August 2021 and October, 2021 respectively. The fieldwork is a core subject. and the students are already allotted to fieldwork supervisors in the Institute, and the allotment lists have been uploaded on the IKS website.

Since Dr. Shaban has superannuated w.e.f. 31/10/2021, hence the students allotted to him are assigned to other faculty members, and this will be reflected in the updated allotment list on the IKS website on Nov 26, 2021.

Dr. Farrukh Faheem will submit the progress report on fieldwork for both semesters on Monday, Nov 29, 2021, after collecting the necessary information from the concerned faculty members/supervisors. This information will include details on:



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- Theory and Method Classes/tutorials
- Preparation of Fieldwork Proposals/Data Collection

5. Journal

All the faculty members and scholars are directed to submit their articles for the departmental journal, *Journal of Kashmir Studies*, by Dec 15, 2021. Further, Dr. Ibrahim Wani, Incharge Journal, will submit the structure/format of the Journal by Tuesday, Nov 30, 2021. The faculty members and the scholars can access the journal call on the Institute website.

6. Research Methodology Workshop

The proposal for the Research Methodology Workshop will be discussed in the faculty meeting on Monday, Nov 29, 2021.

7. Class work on Days of Faculty Meeting

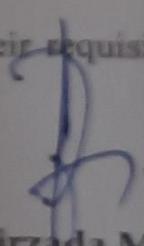
Faculty members are directed to uphold the tradition of library work/presentation preparation/Self-study under CRs supervision in case there is a faculty meeting at the time of any class. The concerned faculty member(s) will keep a record of the attendance submitted by the CR.

8. DRC Meeting on Dec 02, 2021.

Regarding DRC scheduled on Dec 2, 2021, Dr. Humaira Showkat is directed to collect the relevant file from office, and submit the file with her observations for DRC, and she shall submit a notice for meeting with all scholars on Monday at 2:30 PM

9. Purchase for Heating

Faculty members have been requested to put up their requisitions for gas heaters without any delay.


Prof. Pirzada Mohammad Amin

Copy to:

1. The Dean, Academic Affairs, University of Kashmir, for information
2. The Dean Research, University of Kashmir for information
3. The Dean, School of Social Sciences University of Kashmir for information
4. SS to Vice Chancellor for the information of the Honourable Vice-Chancellor.
5. All faculty members of IKS for information and necessary action
6. Website
7. File